

This cover page includes instructions about where and how to turn in your form. If you are submitting a form that contains personally identifiable information (i.e. name, student ID number, date of birth), we encourage you to **submit the completed form by mail or in person.**

**BY MAIL TO:**

Office of Financial Aid and Scholarships  
University of Minnesota Duluth  
1049 University Drive  
Duluth MN 55812-3011

**IN PERSON ON CAMPUS TO:**

**One Stop Student Services**  
23 Solon Campus Center

If you choose to submit the completed form by email, for your security we prefer to receive this form via your **UMD email address (xxxxxxx@d.umn.edu).**

To learn more about what might be personally identifiable information, visit [studentprivacy.ed.gov](http://studentprivacy.ed.gov).

**No need to print this cover page.**

**PARENT STATEMENT OF NON-FILING**

**You must provide a “Verification of Non-Filing” letter from the IRS.** To request one, go to [www.irs.gov](http://www.irs.gov), click “Get My Tax Record,” and click either “Get Transcript Online” or “Get Transcript by Mail.” *Make sure to select Verification of Non-Filing.*

Or, you may print and fill out form 4506-T (available on the same IRS page), and mail it to the IRS. *Make sure to check box 7 for verification of nonfiling, and the box for declaration of authority to sign located above the signature lines.*

**Complete this form in Adobe Reader software, not a Web browser, to ensure the privacy of your information. Place the cursor in a field and type. Print a copy to add the required signature(s) in blue or black ink.**

**RETURN FORM:**

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**QUESTIONS?**

Phone: 218-726-8000  
TTY (hearing impaired): 800-627-3529  
Email: [umdhelp@d.umn.edu](mailto:umdhelp@d.umn.edu)

Student information		
Last name—type or print neatly in ink	First	Middle
Student ID number	U of M e-mail  @d.umn.edu	
<input type="checkbox"/> <b>By checking this box,</b> I (we) affirm I (we) did not file a 2017 federal income tax form, I (we) are not required to file a 2017 federal income tax form, and all information appearing on my (our) application(s) for financial aid is true and complete as submitted to the Office of Financial Aid and Scholarships.  <input type="checkbox"/> <b>By checking this box,</b> I (we) affirm that I (we) attempted to obtain a verification of non-filing letter from the IRS, and were unable to do so.		
Source of earnings in 2017		Amount earned in 2017
Please list the sources of income you received in 2017.		
<b>Please submit</b> to this office, copies of <b>any 2017 W-2</b> forms you received.		
Certification		
I (we) certify that all information provided is true and correct to the best of my (our) knowledge.		
Parent signature		Date

To request copies of this form in an alternative format: 218-726-8000. UMD is an equal opportunity employer and educator.

